

## TWO COLUMNS PAGE LAYOUT

### TITLE OF THE CONFERENCE:

European Conference on product and process modelling (ECCPM 2018)

### DATE:

12—14 September 2018

### LOCATION OF THE CONFERENCE/SYMPOSIUM:

Copenhagen, Denmark

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- the maximum number of pages per paper is 6-8 pages for keynote speakers
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- *Read Me.pdf*: instructions on how to get started and use the files in this .zip
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Start MS Word. Close the empty file which appears on your screen (Close in File Menu). Now open the file B2ProcA4.doc (if you have a printer printing on A4 size paper - European standard). Print this document. It gives detailed instructions on how to proceed when you still have to type your paper and also when you want to use the text from an old file. After you have read the first two pages of these instructions you are ready to start.

*Note that you should always use the tag "First paragraph" after a heading. For the rest of the text use "Normal,text". When importing figures always set the paragraph tag on "Figures". Figures cannot be imported on the paragraphs tag. Use only the headings 1, 2, and 3 prepared by the Publisher.*

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10. Change the old tags for the new Balkema tags (see 7 above). Before doing this apply automatic formatting: From the Format Menu select AutoFormat and click AutoFormat now.

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