

## TWO COLUMNS PAGE LAYOUT

### TITLE OF THE CONFERENCE:

Soil Science Society Interfaces for Global Soil Security (GSS 2016)

### DATE:

5–6 December 2016

### LOCATION OF THE CONFERENCE/SYMPOSIUM:

Paris, France

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## MICROSOFT WORD USERS

Start MS Word. Close the empty file which appears on your screen (Close in File Menu). Now open the file B2ProcA4.doc (if you have a printer printing on A4 size paper - European standard) or B2ProcLe.doc (if you have a printer printing on Letter size paper - American standard) (Open in File Menu). Print this document. It gives detailed instructions on how to proceed when you still have to type your paper and also when you want to use the text from an old file. After you have read the first two pages of these instructions you are ready to start.

*Note that you should always use the tag "First paragraph" after a heading. For the rest of the text use "Normal,text". When importing figures always set the paragraph tag on "Figures". Figures cannot be imported on the paragraphs tag. Use only the headings 1, 2, and 3 prepared by the Publisher.*

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